



GOVERNING BOARD MINUTES

Regular Meeting

City of Cape Coral Charter School Authority Governing Board Regular Meeting City Council Chambers Tuesday, January 18, 2022 at 5:30p.m.

1. Call to Order

Chairman Dr. Guido Minaya

A Regular Meeting of the City of Cape Coral Charter School Authority Governing Board of Lee County, Florida, met on Tuesday, January 18, 2022 at City Council Chambers, Cape Coral FL 33990. Chairman Minaya called the meeting to order at 5:33p.m.

2. Moment of Silence

Chairman Minaya

3. Pledge of Allegiance to the Flag of the United States of America

Chairman Minaya

4. Roll Call

Chairman Minaya, Vice-Chair Rodriguez Meehan, Gloria Raso Tate, District 1, Neal Saiz.

Parent Representatives Hoagland - OHS (arrived 6:01p.m. due to road closure)

Absent: Campbell

Absent Excused: Jackson, Mitchell, (PR) Frank

Early Departure: Raso Tate, 6:46p.m.

Also Present: Jacquelin Collins, Superintendent

Mary Anne Moniz, Charter School Business Manager

Danielle Jensen, Director of Food Service and Transportation

Dr Christina Britton, Principal, Oasis High

Tim Loughren, AP OHS

Donnie Hopper, Principal, OMS

Kevin Brown, Principal, OEN

MaryBeth Grecsek, Principal, OES

Carrie Abes, AP OES

Dolores Menendez, City Attorney (AE)

Mark Moriarty, Assistant City Attorney, City of Cape Coral

Connie Barron, Assistant City Manager
Mark Mason, Finance Director, CCC
Michele Hoffmann, Director IT, CCC
Mark Ridenour, Capital Projects, CCC
Damon Grant, Public Works Facilities Project Manager, CCC
Angela Cline, Classification & Compensation Manager, CCC
A.J. Forbes, Fleet Manager, CCC
Amy Pawloski, Teacher OMS
CCPD Officer Herrera

5. Approval of Minutes

*Motion made by Member Raso Tate, Second by Member Rodriguez Meehan to Approve the Minutes of the Regular Meeting on Tuesday, December 14, 2021 Unanimous.
Motion Carried*

6. Approval of Regular Agenda Meeting

Motion made by Member Raso Tate, Second by Member Rodriguez Meehan to Advance "Item 13 A: Staff Comment" to "Item 9A: Superintendent's Report - Introduction of the Oasis High School Fight Song..." and Approve the balance of the Agenda for the Regular Governing Board Meeting, on Tuesday, January 18, 2022. Unanimous. Motion Carried

7. Public Comment

No Activity

8. Consent Agenda

No Activity

9. Superintendent's Report

9A: Introduced the Oasis High School Fight Song created by Oasis High Students Eric Feichthaler (Lyrist), and Tyler Feichthaler (Music Arranger). They were accompanied by the OHS Show Choir.

9B Staff Comment: Dr. Christina Britton, Principal, Oasis High School gave a presentation that "expressed the excellence of Oasis High School students and staff."
[powerpoint presentation]

9C. Review of the FY 2021 Audit Management Response(s) to Finding(s) and the Charter School Authority's Updated Internal Funds Standard Operating Guide Auditor's Recommendations. The final results of this audit will be shared at a later meeting.

FINANCIAL STATEMENT JUNE 30, 2021/CAFR - The CAFR is still in production - working out last minute details. Superintendent doesn't believe CSA is the only organization with a delayed report; this is due to gaps in reporting procedures, and the conversion of reporting codes and to the Tyler Munis system. Chris Kessler will make a presentation by the next GB meeting in February or March.

JOINT LEGISLATIVE AUDITING COMMITTEE (JLAC) AUDIT FY 2019-20 - request for Management Response is due by March 15, 2022. The Findings has to do with FRS Plan changes when an employee's status changes. In the past, FRS changes/updates were not completed in a timely manner which resulted in the audit flags.

ACCREDITATION RENEWAL /COGNIA REVIEW - A final Accreditation Renewal Report is due any day from COGNIA. Once the report is delivered it will be distributed to all parties and published on the Authority's website.

SUPERINTENDENT'S PROFESSIONAL DEVELOPMENT - This upcoming Spring, Superintendent Collins will become a COGNIA Review Team Member for two charter schools. This is professional development and training will give her a preview of the updated accreditation standards that will affect the Oasis Charter Schools in 2025.

CORONA VIRUS/OMICRON VARIANT - Collins said the charter schools have suffered from a few COVID surges, in particular the first two weeks return from Winter Break. All the charter schools are following the new CDC guidelines for the *Omicron variant*.

10. City Manager's Report

Connie Barron, Assistant City Manager

Barron said Chapter 26 proposed revisions will be presented to the GB by the next board meeting (Feb 8), with a follow-up presentation to City Council. Barron introduced Angela Cline, Classification & Compensation Manager, who will provide Charter School Human Resources input as necessary during subsequent board meetings.

Mark Ridenour, Facilities Project Manager/Capital Projects gave an update on the Oasis North Portables Project. *Active Board Discussion*

Mark Mason, Director Financial Services gave update on financial audit process and commented on the positive working relationship with Superintendent Collins. Mason also gave a presentation “*Student Transportation Accelerated Bus Replacement Report*” [powerpoint]. *Active Discussion*

Item 10A: “Request for Approval from the Charter School Authority Governing Board for the City of Cape Coral to move forward with the Bus Lease [in concept], and have the City Council Approve the Debt Associated with the Bus Lease Authorization “ - Mark Mason, Director of Finance, City of Cape Coral Active Board Discussion

Motion made by Member Raso Tate, Second by Member Rodriguez Meehan to approve the Bus Lease [in concept] which will be taken to City Council to Approve the Debt Associated with the Bus Lease Authorization. Unanimous. Motion Carried.

VOTE:

<i>Minaya</i>	<i>YES</i>
<i>Rodriguez Meehan</i>	<i>YES</i>
<i>Raso Tate</i>	<i>YES</i>
<i>Saiz</i>	<i>YES</i>

Member Saiz requested additional information to be provided as soon as possible regarding additional applicable information concerning charter school historical usage, costs, product life expectancy, etc. Director of Finance Mason agreed to get updated information to Saiz and all governing board members as soon as possible.

Damon Grant, Facilities Project Manager gave a charter schools custodial update.

Michelle Hoffmann, Director IT, gave an “*IT Charter Schools Activity Report*” that high-lighted several completed and ongoing IT tasks, and implementations the department is working on for the charter schools.

11. Chairman's Report

Reminded everyone a City/Charter Team will have another Half-Cent Sales Tax Charter School Distribution meeting in late January with LCSD officials and the LCSBoard

Reviewed GB Master Calendar thru August 2022

12. Foundation Report

Gary Cerny, Foundation President

Lighthouse Awards Winners banquet will be on Sunday, March 6, 2022. All members of the governing board are invited.

13. Staff Comment

Item 13A Moved to Item 9B.

Item 13B Danielle Jensen, Director of Transportation discussed bus driver and substitute bus driver recruitment and retention challenges, and the out-of-the-box brainstorming required to address these shortages. Chair Minaya requested a revisit and update of this issue at the next governing board meeting.

14. Unfinished Business

No Activity

15. New Business

No Activity

16. Final Board Comment and Discussion

Minaya - Select

Rodriguez Meehan - Select

Raso Tate - Select

Saiz - Select

Hoagland - Select

17. Time and Date of Next Meeting

The next Regular Governing Board Meeting will be held on Tuesday, February 8, 2022 at 5:30 p.m. in City Council Chambers.

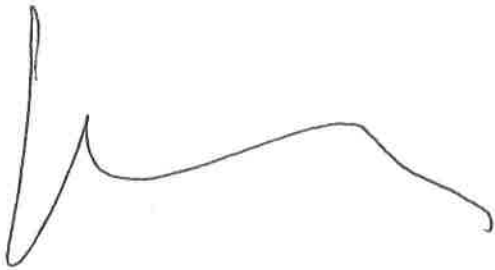
18. Adjournment

The Governing Board adjourned at 6:58p.m.

Respectfully Submitted,

Kathleen Paul-Evans

Charter School Authority Board Secretary



Secretary

BOARD
APPROVED

FEB 08 2021

CITY OF CAPE CORAL
CHARTER SCHOOL AUTHORITY

Date of approval